



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION
 SCHOOLS DIVISION OFFICE OF CITY OF VALENZUELA

ANNUAL PROCUREMENT PLAN FOR FY 2026

☐ INDICATIVE ☐ FINAL ☒ / UPDATED [Version No. ____]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PhP)		
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General Requirements											
Seminar on Teacher's Rights and Legal Protection	OSDS- LEGAL	Seminar on Teacher's Rights and Legal Protection for 100 pax complete with meals (AM/PM Snacks and Lunch) for two days	Small Value Procurement	No	LCRB	01/2026	01/2026	GAA 2026- Current Appropriation	108,000.00	Market Scoping	
Workshop for Preparation and Consolidation of Financial Reports	OSDS- FINANCE	Lease of Venue (with Basic Sound System and Projector) and with Meals (AM snack, Lunch, PM snack, Dinner, Breakfast, AM Snack, Lunch, PM Snack- for 20 pax) and Accomodation (20 pax- 2 days and 1 night) for the workshop for the Preparation and Consolidation of Financial Reports	Small Value Procurement	No	LCRB and MEARB	01/2026	01/2026	GAA 2026- Current Appropriation	160,000.00	Market Scoping	
National Bible Month Celebration	OSDS- ADMIN	Conduct of National Bible Month 2026 * Meals (Breakfast) for 170 pax (total: 25,500) * Supplies/ Materials (token and prizes) (5,000), (tarpaulin: 1,000) * Honorarium (1 pax) (5,000)	Direct Acquisition	No	LCCRB	01/2026	01/2026	GAA 2026- Current Appropriation	36,500.00	Market Scoping	
Mobile Communication Expenses	OSDS- ADMIN	Monthly Payment of Mobile Communication Expenses for SDO Officials and allowable personnel (12 months)	Direct Acquisition	No	LCRB	01/2026	12/2026	GAA 2026- Current Appropriation	246,000.00	Market Scoping	
Landline	OSDS	Monthly Payment of Office Landline (12 months)	Direct Contracting	No	LCRB	01/2026	12/2026	GAA 2026- Current Appropriation	103,200.00	Renewal of Regular and Recurring Services	
Internet Subscription	OSDS	Monthly Payment of Internet Subscription (12 months)	Direct Contracting	No	LCRB	01/2026	12/2026	GAA 2026- Current Appropriation	351,600.00	Renewal of Regular and Recurring Services	
Water Expenses	OSDS	Monthly Payment of Water Expenses (12 months)	Direct Contracting	No	LCRB	01/2026	12/2026	GAA 2026- Current Appropriation	432,000.00	Renewal of Regular and Recurring Services	
Motor Vehicle and Equipments	OSDS	Repair of Motor Vehicle and Equipments (1 motor vehicle)	Direct Contracting	No	LCRB/MEARB	01/2026	01/2026	GAA 2026- Current Appropriation	50,000.00	Market Scoping	



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General Requirements											
Training and Orientation of Assessors for the Conduct of Demonstration Teaching, Teacher Reflection Writing, and BEI of Teacher I Applicants in Elementary, Junior High School (JHS), and Senior High School (SHS) for SY 2026-2027	OSDS-PERSONNEL	Conduct of Training and Orientation of Assessors for the Conduct of Demonstration Teaching, Teacher Reflection Writing, and BEI of Teacher I Applicants in Elementary, Junior High School (JHS), and Senior High School (SHS) for SY 2026-2027 * Meals (AM Snack, Lunch and PM Snack) for 160 pax (total: 56,000) * Supplies and Materials (1,000)	Small Value Procurement	No	LCRB	01/2026	01/2026	GAA 2026-Current Appropriation	57,000.00	Market Scoping	
Evaluation of Teacher I Applicants for Elementary, Junior High School (JHS), and Senior High School (SHS) for SY 2026-2027	OSDS-PERSONNEL	Conduct of Evaluation of Teacher I Applicants for Elementary, Junior High School (JHS), and Senior High School (SHS) for SY 2026-2027 * Meals (AM Snack, Lunch and PM Snack) for 70 pax (total: 24,500) * Supplies and Materials (7,500)	Small Value Procurement	No	LCRB	01/2026	01/2026	GAA 2026-Current Appropriation	32,000.00	Market Scoping	
Capablility Training of SDO Personnel/Payroll	OSDS-PERSONNEL	Meals (AM Snack, Lunch and PM Snack) for 20 pax for the conduct of Capability Training of SDO Personnel & Payroll	Direct Acquisition	No	LCRB	01/2026 05/2026	01/2026 05/2026	GAA 2026-Current Appropriation	14,000.00	Market Scoping	
PRIME DOTS	OSDS- ICT	Monthly Hosting of PRIME DOTS	Direct Contracting	No	LCRB	01/2026	12/2026	GAA 2026-Current Appropriation	120,000.00	Renewal of Regular and Recurring Services	
AI Subscription for Data Analysis	OSDS- ICT	Monthly Subscription for AI Tool for Data Analysis	Direct Contracting	No	LCRB	01/2026	12/2026	GAA 2026-Current Appropriation	18,000.00	Market Scoping	
Conduct of Review and Assessment of SDO Standard Operating Procedures for QMS	SGOD	Meals for Conduct of Review and Assessment of SDO Standard Operating Procedures for QMS for 30 pax	Small Value Procurement	No	LCRB	01/2026	01/2026	GAA 2026-Current Appropriation	10,500.00	Market Scoping	
ECP - PPST DEEPENING CONVERSESSIONS	CID	Provision of Meals (AM/PM snacks, Lunch) and Supplies and Materials	Small Value Procurement	No	LCRB	01/2026	01/2026	HRTD 2026	72,860.00	Market Scoping	
Pre-Planning and Post-Evaluation Activity for Workshop on Data Inputs on Learner Tracking System and KPIs	SGOD	Provision of Meals (Lunch and AM/PM snacks) for Pre-Planning and Post-Evaluation Activity for Workshop on Data Inputs on Learner Tracking System and KPIs for 15 pax	Small Value Procurement	No	LCRB	01/2026	01/2026	GAA 2026-Current Appropriation	10,500.00	Market Scoping	



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General Requirements											
Workshop on Data Inputs on Learner Tracking System and KPIs	SGOD	Provision of Meals (Lunch and AM/PM snacks) for the Workshop on Data Inputs on Learner Tracking System and KPIs for 83 pax for 3 days	Small Value Procurement	No	LCRB	01/2026	01/2026	GAA 2026-Current Appropriation	87,150.00	Market Scoping	
Conduct of Validation of School Profile	SGOD	Provision of Meals (Lunch and AM/PM snacks) for the TWG of Validation of School Profile (Complete meal for 5 pax for 4 days validation, snacks for 73 participants, and 4 reams of A4 bond paper	Direct Acquisition	No	LCRB	01/2026	01/2026	GAA 2026-Current Appropriation	15,300.00	Market Scoping	
Workshop on eSF7 Tool	SGOD	Provision of Meals (Lunch and AM/PM snacks) for the Workshop on eSF7 Tool for 83 pax for 3 days	Small Value Procurement	No	LCRB	01/2026	01/2026	GAA 2026-Current Appropriation	87,150.00	Market Scoping	
Post-Evaluation Activity for the Workshop on eSF7 Tool	SGOD	Provision of Meals (Lunch and AM/PM snacks) for TWG on Post-Evaluation Activity for the Workshop on eSF7 Tool for 15 pax (1 day only)	Direct Acquisition	No	LCRB	01/2026	01/2026	GAA 2026-Current Appropriation	5,250.00	Market Scoping	
Conduct of Internal Auditing of Planning Documents and Operational Processes for QMS	SGOD	Provision of Meals (Lunch and AM/PM snacks) for Conduct of Internal Auditing of Planning Documents and Operational Processes for QMS for 30 pax	Small Value Procurement	No	LCRB	01/2026	01/2026	GAA 2026-Current Appropriation	10,500.00	Market Scoping	
Capacity Building on the Utilization of the Division Guidance Service Manual for Chairman of School Child Protection Committee	SGOD	Capacity Building on the Utilization of the Division Guidance Service Manual for Chairman of School Child Protection Committee * Accommodation, venue with strong internet connectivity and sound system with projectors and provision of meals (AM/PM snacks and lunch) for 83 pax for 2 days (total: 332,000) * Supplies and Materials (total: 3,000) * Transportation expenses- bus rental round-trip (total: 5,000)	Small Value Procurement	No	LCRB	01/2026	01/2026	HRTD 2026	340,000.00	Market Scoping	



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General Requirements											
LITERACY FOR ALL: PRACTICAL APPROACHES TO TEACHING READING IN THE ALS BASIC LITERACY PROGRAM	CID	Provision of Meals (Lunch and AM/PM snacks) and venue complete with sound system and projectors and string internet connectivity for the participants and supplies and materials * Lease of Venue with Meals and Accommodation of Participants * Transportation Expenses – Reimbursement * Procurement of Supplies and Materials	Small Value Procurement	Yes	LCRB	01/2026	01/2026	HRTD 2026	202,635.00	Market Scoping	Very good facilities/equipment Strong internet connections Adequate meal quantity with consideration on food restrictions Preferably in Pasay City
Quarterly Mancom Meeting	OSDS- ADMIN	Meals for the Conduct of Quarterly ManCom Meeting (AM Snack, Lunch, PM Snack for 120 pax)	Small Value Procurement	No	LCRB	01/2026	10/2026	GAA 2026- Current Appropriation	240,000.00	Market Scoping	
Quarterly Coordination Meeting of Personnel handling Finance, Personnel & Supply Unit	OSDS - ADMIN	Supply and Delivery of Food Packs for SDO Valenzuela (Property and Supply Unit) use for Quarterly Coordination Meeting (152 packs for AM Snacks, Lunch, PM Snacks)	Small Value Procurement	No	LCRB	03/2026 06/2026 09/2026 10/2026	03/2026 06/2026 09/2026 10/2026	GAA 2026- Current Appropriation	200,000.00	Market Scoping	
Other Machinery and Equipment	OSDS	Quarterly Procurement of Other Machinery and Equipment	Direct Acquisition	No	LCRB	03/2026 06/2026 09/2026 10/2026	03/2026 06/2026 09/2026 10/2026	GAA 2026- Current Appropriation	42,000.00	Market Scoping	
Office Equipment	OSDS	Quarterly Procurement of Office Equipment	Small Value Procurement	No	LCRB	03/2026 06/2026 09/2026 10/2026	03/2026 06/2026 09/2026 10/2026	GAA 2026- Current Appropriation	158,000.00	Market Scoping	
Postage and Courier Services	OSDS	Quarterly Payment of Postage and Courier Services	Direct Acquisition	No	LCRB	03/2026 06/2026 09/2026 10/2026	03/2026 06/2026 09/2026 10/2026	GAA 2026- Current Appropriation	5,000.00	Market Scoping	
Reimbursement of gasoline/toll	OSDS	Quarterly Reimbursement of gasoline/toll	Direct Acquisition	No	LCRB	03/2026 06/2026 09/2026 12/2026	03/2026 06/2026 09/2026 12/2026	GAA 2026- Current Appropriation	180,000.00	Market Scoping	
Renewal of SDO Website	OSDS- ICT	Renewal of SDO Website FY 2026	Direct Contracting	No	LCRB	03/2026	03/2026	GAA 2026- Current Appropriation	48,000.00	Renewal of Regular and Recurring Services	



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General Requirements											
Procurement of ICT Equipment for FY 2026 for Upgraded IT Equipment	OSDS- ICT	Procurement of ICT Equipment for FY 2026 10x- Desktop 10x- Multipurpose printer 2x- DSLR 2x- Camera Kit 3x- Kiosk screen 1x- Smart TV 65" 2x- Portable Sound System 3x- Heavyduty Microphone total: 33 pcs	Small Value Procurement	No	LCRB	03/2026	03/2026	GAA 2026- Current Appropriation	1,147,000.00	Market Scoping	
Orientation on the Utilization of Learner Tracking Dashboard	SGOD	Provision of Meals (Lunch and AM/PM snacks) for the Orientation on the Utilization of Learner Tracking Dashboard for 146 pax	Small Value Procurement	No	LCRB	03/2026	03/2026	GAA 2026- Current Appropriation	61,600.00	Market Scoping	
Conduct of Revision of Process Workflow of SDO Frontline Services for QMS	SGOD	Provision of Meals (Lunch and AM/PM snacks) for Conduct of Revision of Process Workflow of SDO Frontline Services for QMS for 25 pax	Small Value Procurement	No	LCRB	03/2026	03/2026	GAA 2026- Current Appropriation	8,750.00	Market Scoping	
Conference on Current Child Protection Issues with SCPC	SGOD	Provision of Meals (Lunch and AM/PM snacks) per Quarter for Conference on Current Child Protection Issues with SCPC for 90 pax	Small Value Procurement	No	LCRB	03/2026 06/2026 09/2026 11/2026	03/2026 06/2026 09/2026 11/2026	GAA 2026- Current Appropriation	126,000.00	Market Scoping	
Program Implementation Review 2026	SGOD	Meals and snacks per Quarter for Program Implementation Review 2026 for 45 pax per quarter	Small Value Procurement	No	LCRB	03/2026 06/2026 09/2026 11/2026	03/2026 06/2026 09/2026 11/2026	GAA 2026- Current Appropriation	63,000.00	Market Scoping	
Medical Supplies	SGOD	Medical Supplies	Small Value Procurement	No		03/2026	03/2026	GAA 2026- Current Appropriation	106,023.00	Market Scoping	
Medical Equipment	SGOD	Medical Equipment	Small Value Procurement	No		03/2026	03/2026	GAA 2026- Current Appropriation	42,000.00	Market Scoping	

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General Requirements											
Capacity Building for SDO and School Administrative Personnel (Finance, Custodian and Personnel)	OSDS - ADMIN	Lease of Venue with Provision of Meals (Lunch and AM/PM snacks) and Accommodation for School Administrative Personnel (Finance, Custodian and Personnel) with Transportation (152 packs for AM Snacks, Lunch, PM Snacks)	Small Value Procurement	No	LCRB	04/2026	04/2026	GAA 2026-Current Appropriation	581,000.00	Market Scoping	
COA Exit Conference 2025	OSDS- FINANCE	Conduct of COA Exit Conference 2025 * Meals (AM Snack, Lunch, PM Snack for 30 pax, total amount: 18,000) * Supplies (token for 2 pax: total amount: 2,000)	Direct Acquisition	No	LCRB	04/2026	04/2026	GAA 2026-Current Appropriation	20,000.00	Market Scoping	
Open Assessment of Applicants for Reclassification to Higher Teaching Positions	OSDS-PERSONNEL	Conduct of Open Assessment of Applicants for Reclassification to Higher Teaching Positions for month of April and May: * Meals (AM Snack, Lunch and PM Snack) for 30 pax (42,000) * Supplies and Materials (total amount: 2,000)	Direct Acquisition	No	LCRB	04/2026 05/2026	04/2026 05/2026	GAA 2026-Current Appropriation	88,000.00	Market Scoping	
Conduct of Risk Management Review for QMS	SGOD	Provision of Meals (Lunch and AM/PM snacks) for Conduct of Risk Management Review for QMS for 10 pax	Direct Acquisition	No	LCRB	04/2026	04/2026	GAA 2026-Current Appropriation	3,500.00	Market Scoping	
Initial Meeting on LARDOs and School Leavers	SGOD	Snacks for PMTs - Initial Meeting on LARDOs and School Leavers for 20 pax	Direct Acquisition	No	LCRB	04/2026	04/2026	GAA 2026-Current Appropriation	2,000.00	Market Scoping	
Training Workshop on SGOD Workboard	SGOD	Accommodation with venue, supplies, materials and meals for Training Workshop on SGOD Workboard for 20 pax (2 days 1 night)	Small Value Procurement	No	LCRB	04/2026	04/2026	GAA 2026-Current Appropriation	81,877.00	Market Scoping	

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General Requirements											
Enhancing Kindergarten and Grade 1 Teachers' Phonological Teaching Practice	CID	Very good facilities/equipment Strong internet connections Adequate mealAM/Pm Snacks/Breakfast, Lunch and Dinner) quantity with consideration on food restrictions and accommodation for the participants and office supplies * Lease of Venue with Meals and Accommodation of Participants * Procurement of Supplies and Materials	Small Value Procurement	Yes	LCRB	04/2026	04/2026	HRTD 2026	923,360.00	Market Scoping	Very good facilities/equipment Strong internet connections Adequate meal quantity with consideration on food restrictions M&E Plan and Tool
CID-ILTABS (INSTRUCTIONAL LEADER'S TECHNICAL ASSISTANCE FOR SCHOOLS) FOR GRADE 9 TEACHERS	CID	Very good facilities/equipment Strong internet connections Adequate mealAM/Pm Snacks/Breakfast, Lunch and Dinner) quantity with consideration on food restrictions and accommodation for the participants and office supplies * Lease of Venue with Meals and Accommodation of Participants * Procurement of Supplies and Materials	Small Value Procurement	Yes	LCRB	04/2026	04/2026	HRTD 2026	592,640.00	Market Scoping	Preferably in Pasay City
CID ILTABS (Instructional Leader's Technical Assistance for Schools) - adm focal persons	CID	Very good facilities/equipment Strong internet connections Adequate mealAM/Pm Snacks/Breakfast, Lunch and Dinner) quantity with consideration on food restrictions and accommodation for the participants and office supplies * Lease of Venue with Meals and Accommodation of Participants * Procurement of Supplies and Materials	Small Value Procurement	Yes	LCRB	04/2026	04/2026	HRTD 2026	249,290.00	Market Scoping	Preferably in Manila



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General Requirements											
FIRM : Foundational Instructional Readiness in Mathematics for KS 1 and KS 2 Teachers	CID	Very good facilities/equipment Strong internet connections Adequate mealAM/Pm Snacks/Breakfast, Lunch and Dinner) quantity with consideration on food restrictions and accommodation for the participants and office supplies * Procurement of Food/Meals for Participants * Honoraria for Resource Speakers	Small Value Procurement	Yes	LCRB	04/2026	04/2026	HRTD 2026	342,000.00	Market Scoping	
PRIME-Math : Professional Readiness and Innovation in Mathematics Education for KS 3 and KS 4 Teachers	CID	Very good facilities/equipment Strong internet connections Adequate mealAM/Pm Snacks/Breakfast, Lunch and Dinner) quantity with consideration on food restrictions and accommodation for the participants and office supplies * Procurement of Food/Meals for Participants * Honoraria for Resource Speakers * Procurement of Supplies and Materials	Small Value Procurement	Yes	LCRB	04/2026	04/2026	HRTD 2026	204,080.00	Market Scoping	
Capability Building on Assessing and Tracking Kindergarten Learners' Progress	CID	very good facilities/equipment Strong internet connections Adequate mealAM/Pm Snacks/Breakfast, Lunch and Dinner) quantity with consideration on food restrictions and accommodation for the participants and office supplies	Small Value Procurement	Yes	LCRB	04/2026	04/2026	HRTD 2026	765,535.00	Market Scoping	very good facilities/training equipment Strong internet connection Adequate meal

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General Requirements											
Capacity Building on Multi-Factored Assessment Tool (MFAT) and Utilization of Results in Crafting Intervention Plan	CID	Very good facilities/equipment Strong internet connections Adequate mealAM/Pm Snacks/Breakfast, Lunch and Dinner) quantity with consideration on food restrictions and accommodation for the participants and office supplies * Lease of Venue with Meals and Accommodation of Participants * Procurement of Supplies and Materials * Transportation Expenses – Reimbursement	Small Value Procurement	Yes	LCRB	04/2026	04/2026	HRTD 2026	220,000.00	Market Scoping	Preferably in Pasay City
Bridging Teaching and Learning through Curriculum-Aligned Assessments on Digital Platform	CID	Very good facilities/equipment Strong internet connections Adequate mealAM/Pm Snacks/Breakfast, Lunch and Dinner) quantity with consideration on food restrictions and accommodation for the participants and office supplies * Procurement of Food/Meals for Participants * Procurement of Supplies and Materials	Small Value Procurement	Yes	LCRB	04/2026	04/2026	HRTD 2026	127,140.00	Market Scoping	
CSC Leave Administration Course for Effectiveness (LACE)	OSDS - ADMIN	CSC Leave Administration Course for Effectiveness (LACE) * Registration Fee for 2 pax (total amount: 9,500) * Transportation for 2 pax (total amount: 500)	Direct Acquisition	No	LCRB	05/2026	05/2026	GAA 2026-Current Appropriation	10,000.00	Market Scoping	
CSC Training on Appointment Processing	OSDS - ADMIN	CSC Training on Appointment Processing * Registration Fee for 2 pax (total amount: 9,500) * Transportation for 2 pax (total amount: 500)	Direct Acquisition	No	LCRB	05/2026	05/2026	GAA 2026-Current Appropriation	10,000.00	Market Scoping	

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PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (Php)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
Focus Group Discussions on Dropout Issues with Learners, Parents, and Teachers on Selected Schools	SGOD	Snacks for Participants of Focus Group Discussions on Dropout Issues with Learners, Parents, and Teachers on Selected Schools for 30 pax	Small Value Procurement	No	LCRB	05/2026	05/2026	GAA 2026-Current Appropriation	6,000.00	Market Scoping	
SGOD Forum (Assembly of Stakeholders and Public School Officials on SGOD PPAs)	SGOD	Meals for the SGOD Forum (Assembly of Stakeholders and Public School Officials on SGOD PPAs) for 200 pax	Small Value Procurement	No	LCRB	05/2026	05/2026	GAA 2026-Current Appropriation	70,000.00	Market Scoping	
Conduct of Internal Quality Audit for QMS	SGOD	Meals for Conduct of Internal Quality Audit for QMS for 10 pax	Small Value Procurement	No	LCRB	05/2026	05/2026	GAA 2026-Current Appropriation	3,500.00	Market Scoping	
GAD Activity for SDO (Beyond Equality: The Journey to a GAD Transformative Workplace)	SGOD	GAD Activity for SDO (Beyond Equality: The Journey to a GAD Transformative Workplace) * Accommodation with venue and meals for 110 pax (2 days 1 night) amount: 440,000 * Traveling Expenses- 2 buses (Round-trip) amount: 120,000 Supplies and Materials - 12, 990	Small Value Procurement	No	LCRB	05/2026	05/2026	GAA 2026-Current Appropriation	572,990.00	Market Scoping	
Orientation on Building and Classroom Inventory, including Safety of Facilities, DRRM Readiness, and other Instructional Rooms	SGOD	Building and Classroom Inventory, including Safety of Facilities, DRRM Readiness, and other Instructional Rooms * Snacks for the Participants- 73 pax (total: 7,300) * Provision of Meals (AM/PM snacks and lunch) for TWG- 5 pax for 4 days (total: 7,000) (2 reams of A3 bond paper (total: 1, 000)	Small Value Procurement	No	LCRB	05/2026	05/2026	GAA 2026-Current Appropriation	15,300.00	Market Scoping	

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Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PhP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
LIS Capacity Building	SGOD	LIS Capacity Building * Accommodation with Venue with strong internet connection, board and lodging and complete Meals for 78 pax (Amount: 156,000) * Transportation Expenses (van rental/ sharing - round trip) Amount: 8,000)	Small Value Procurement	No	LCRB	05/2026	05/2026	GAA 2026- Current Appropriation	164,000.00	Market Scoping	
Celebration of DepEd Anniversary and SDO Valenzuela Anniversary (cum Awarding)	OSDS - ADMIN	Celebration of DepEd Anniversary and SDO Valenzuela Anniversary (cum Awarding) * Meals (Lunch) for 170 pax (amount: 68,000) * Supplies and Materials (amount: 5,000) * Venue (amount: 6,000) * Token- Plaques and Certificates (amount: 25,000) *Contingency: 16,000 * Procurement of Jacket for Division Execom (amount: 40,000)	Small Value Procurement	No	LCRB	06/2026	06/2026	GAA 2026- Current Appropriation	160,000.00	Market Scoping	
CSC Quarterly Cluster Meeting	OSDS- PERSONNEL	Meals (AM Snack, Lunch and PM Snack) for 30 pax for the conduct of CSC Quarterly Cluster Meeting	Direct Acquisition	No	LCRB	06/2026	06/2026	GAA 2026- Current Appropriation	10,500.00	Market Scoping	
Conduct of Orientation for Service Quality Evaluators for QMS	SGOD	Meals for Conduct of Orientation for Service Quality Evaluators for QMS for 30 pax	Small Value Procurement	No	LCRB	06/2026	06/2026	GAA 2026- Current Appropriation	10,500.00	Market Scoping	
Conduct of Service Quality Evaluation for QMS	SGOD	Meals for Conduct of Service Quality Evaluation for QMS for 10 pax	Small Value Procurement	No	LCRB	07/2026	07/2026	GAA 2026- Current Appropriation	3,500.00	Market Scoping	
Capacity Building on Gender Mainstreaming and Responsive Pedagogy for School GAD Focals	SGOD	Provision of Meals (AM/PM snacks and lunch) and Supplies and Materials for Capacity Building on Gender Mainstreaming and Responsive Pedagogy for School GAD Focals for 80 pax	Small Value Procurement	No	LCRB	07/2026	07/2026	GAA 2026- Current Appropriation	59,910.00	Market Scoping	

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
Welfare and Wellness for Senior Citizen and PWD DepEd Personnel	SGOD	Accommodation with Venue and Meals for Welfare and Wellness for Senior Citizen and PWD DepEd Personnel for 60 pax (overnight) with office supplies and materials	Small Value Procurement	No	LCRB	07/2026	07/2026	GAA 2026-Current Appropriation	126,580.00	Market Scoping	
Conduct of Finalization of the SDO QMS Manual	SGOD	Meals for Conduct of Finalization of the SDO QMS Manual 30 pax - September 30 pax - October 30 pax - November 30 pax - December	Small Value Procurement	No	LCRB	08/2026 9/2026 10/2026 11/2026	08/2026 9/2026 10/2026 11/2026	GAA 2026-Current Appropriation	42,000.00	Market Scoping	
Hosting of REXICOM Meeting	OSDS - ADMIN	Lease of Venue (with Basic Sound System and Projector) and with Meals (AM snack, Lunch, PM snack, Dinner, Breakfast, AM Snack, Lunch, PM Snack for 120 pax) and Accommodation (120 pax- 2 days and 1 night) for the Hosting of REXICOM Meeting	Small Value Procurement	No	LCRB	08/2026	08/2026	GAA 2026-Current Appropriation	240,000.00	Market Scoping	
Conduct of Workplace Auditing for QMS	SGOD	Meals for Conduct of Workplace Auditing for QMS for 10 pax	Small Value Procurement	No	LCRB	08/2026	08/2026	GAA 2026-Current Appropriation	3,500.00	Market Scoping	
Workshop on Work and Financial Plan 2027	SGOD	Workshop on Work and Financial Plan 2027 * Accommodation with venue and meals for 42 pax (Amount: 252,000) * Travel Expenses- bus rental (round-trip) (Amount: 50,000)	Small Value Procurement	No	LCRB	08/2026	08/2026	GAA 2026-Current Appropriation	302,000.00	Market Scoping	
COA Entrance Conference 2026	OSDS- FINANCE	Conduct of COA Entrance Conference 2026 * Meals (AM Snack, Lunch, PM Snack for 30 pax) amount: 18,000 * Supplies (Token- 2 pax) amount: 2,000	Direct Acquisition	No	LCRB	09/2026	09/2026	GAA 2026-Current Appropriation	20,000.00	Market Scoping	



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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
CSC Fun Run Celebration	OSDS- ADMIN	CSC Fun Run Celebration * Meals (Breakfast for 50 pax) amount: 7,500 * Supplies (T- shirt for 50 pax) amount: 17,500 * Transportation for 50 pax amount: 5,000 * Registration Fee for 50 pax amount: 12,500	Direct Acquisition	No	LCRB	09/2026	09/2026	GAA 2026- Current Appropriation	42,500.00	Market Scoping	
CSC Leaders and HR Symposium	OSDS- PERSONNEL	Registration Fee for 3 pax for the CSC Leaders and HR Symposium	Direct Acquisition	No	LCRB	09/2026	09/2026	GAA 2026- Current Appropriation	36,000.00	Market Scoping	
Seminar on Saving a Life, One Conversation at a Time: A Suicide Awareness and Prevention	SGOD	Seminar on Saving a Life, One Conversation at a Time: A Suicide Awareness and Prevention * Provision of Meals (AM/PM snacks and lunch) for 95 pax for 3 days Amount: 99,750 *Office supplies as logistical requirements Amount: 50,250	Small Value Procurement	No	LCRB	09/2026	09/2026	HRTD 2026	150,000.00	Market Scoping	
Conduct of Final Meeting on LARDOs and School Leavers	SGOD	Snacks for PMTs on the Conduct of Final Meeting on LARDOs and School Leavers for 20 pax	Direct Acquisition	No	LCRB	10/2026	10/2026	GAA 2026- Current Appropriation	2,000.00	Market Scoping	
Division PRAISE	SGOD	Meals and Supplies for PRAISE	Small Value Procurement	No	LCRB	11/2026	11/2026	GAA 2026- Current Appropriation	272,350.00	Market Scoping	
Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009										Market Scoping	
Open Assessment of Applicants for Related Teaching and Non-Teaching Positions	OSDS- PERSONNEL	Meals (AM Snack, Lunch and PM Snack) for 15 pax for the conduct of Monthly Open Assessment of Applicants for Related Teaching and Non-Teaching Positions	Direct Acquisition	No	LCRB	01/2026	11/2026	GAA 2026- Current Appropriation	63,000.00	Market Scoping	

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
Assessment of Pertinent Papers of Applicants for Higher Teaching Positions (Natural Vacancies)	OSDS-PERSONNEL	Monthly conduct of Assessment of Pertinent Papers of Applicants for Higher Teaching Positions (Natural Vacancies) * Meals (AM Snack, Lunch and PM Snack) for 20 pax (7,000 per month) * Supplies and Materials (5,000 for 12 months)	Direct Acquisition	No	LCRB	01/2026	11/2026	GAA 2026-Current Appropriation	89,000.00	Market Scoping	
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)											
Procurement of Office Supplies /ICT Supplies	OSDS	Quarterly Procurement of Office Supplies /ICT Supplies	A to A	No	LCRB	03/2026 06/2026 09/2026 12/2026	03/2026 06/2026 09/2026 12/2026	GAA 2026-Current Appropriation	1,427,570.00	Market Scoping	
Procurement of Other Supplies and materials	OSDS	Quarterly Procurement of Other Supplies and materials	A to A	No	LCRB	03/2026 06/2026 09/2026 12/2026	03/2026 06/2026 09/2026 12/2026	GAA 2026-Current Appropriation	625,000.00	Market Scoping	

Note: Insert additional rows as necessary

Total Amount of Estimated Budget for Projects: 11,683,070.00
Total Amount of CSEs to be purchased from PS-DBM: 2,052,570.00
Total Amount of Estimated Budget: 13,735,640.00

Prepared by:

ARLANE O. ASTRERO
Signature over Printed Name
Position/Designation
Administrative Officer IV, Procurement Unit

Recommended by:
By the Authority of the Bids and Awards Committee:

ERNEST JOSEPH C. CABRERA
Signature over Printed Name
Position/Designation
Bids and Awards Committee Chairperson

Approved by:

NOEL D. BAGANGA
Signature over Printed Name
Position/Designation
Head of the Procuring Entity

Date :

Date :

Date :



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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
The Pi-Oneers: Mathematics Leadership Workshop for Charting the Roadmap of Innovation through Year End Program Review and Strategic Planning	CID	Lease of Venue, and Accommodation with Melas Package on the conduct of The Pi-Oneers: Mathematics Leadership Workshop for Charting the Roadmap of Innovation through Year End Program Review and Strategic Planning	NP-Sec. 35.9 - Lease of Real Property and Venue	No	MEARB	07-Jan-2026	31-Jan-2026	Sub-Aro No. NCR-25-04-329	84,000.00	Market Scoping	
Onboarding of the Newly Hired Non-Teaching Personnel of SDO Valenzuela	SGOD	Lease of Venue with Meals and Accommodation for the conduct of Onboarding of the Newly Hired Non-Teaching Personnel of SDO Valenzuela	NP-Sec. 35.9 - Lease of Real Property and Venue	No	LCRQ	09-Feb-2026	28-Feb-2026	SUB-ARO NO. NCR-25-01670	120,000.00	Market Scoping	
Program Implementation Review (PIR) for SBFP	SGOD	Lease of Venue, and Accommodation with Meals Package on the conduct of Program Implementation Review (PIR) for SBFP	NP-Sec. 35.9 - Lease of Real Property and Venue	No	SLCRQ	25-Mar-2026	16-Apr-2026	SUB-ARO NO. NCR-25-02-063	280,000.00	Market Scoping	
Supply and Delivery of Pasteurized Fresh Milk	SGOD	Supply and Delivery of Pasteurized Fresh Milk	Sec. 33 -Repeat Order	No	SLCRQ	04-Feb-2026	17-Mar-2026	Sub-Aro No. NCR-25-02-063	289,803.60	Market Scoping	
FLAME: Lighting the way for 21st Century-Ready Youth	SGOD	Procurement of Food/Meals (AM Snacks, Lunch, PM Snacks) with continuous serving of chocolate drinks for learners and coffee for teachers all throughout the seminar on the conduct of FLAME: Lighting the way for 21st Century-Ready Youth	Sec. 34 - Small Value Procurement	No	LCRQ	09-Jan-2026	30-Jan-2026	SUB-ARO NO. NCR-25-08-1175	98,280.00	Market Scoping	
Collaborative Workshop for School-Based Functional Referral Mechanism	CID	Procurement of Food/Meals (AM Snacks, Lunch, PM Snacks) Collaborative Workshop for School-Based Functional Referral Mechanism	Sec. 34 - Small Value Procurement	No	LCRQ	05-Feb-2026	27-Feb-2026	Sub-Aro No. NCR-25-08-1151	72,800.00	Market Scoping	



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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
Election of Division Federation of Learner Government Program (SELG/SSLG) and Onboarding of Newly Elected Officers and Advisers	SGOD	Procurement of Food/Meals (AM Snacks, Lunch, PM Snacks) for Election of Division Federation of Learner Government Program (SELG/SSLG) and Onboarding of Newly Elected Officers and Advisers	Sec. 34 - Small Value Procurement	No	LCRQ	02-Mar-2026	03/2026	Sub-Aro No. NCR-25-08-1175	60,000.00	Market Scoping	
Cleaning Materials in the SDO Proper	OSDS	Procurement of Cleaning Materials in the SDO Proper	Sec. 34 - Small Value Procurement	No	LCRQ	10-Feb-2026	11-Mar-2026	Sub-Aro No. NCR-06-741	55,400.00	Market Scoping	
Printing of Test Materials for the Administration of the Senior High School Literacy and Numeracy Assessments for Grade 11 Learners in School Year 2025-2026	SGOD	Procurement on the Printing of Test Materials for the Administration of the Senior High School Literacy and Numeracy Assessments for Grade 11 Learners in School Year 2025-2026	Sec. 34 - Small Value Procurement	No	LCRQ	26-Feb-2026	09-Mar-2026	Sub-Aro No. NCR-26-0013	101,650.40	Market Scoping	
Kindle® E-Reader Tablet for ARAL-Reading Learners-Strengthening Literacy Skills Through Technology	CID	Procurement of "Kindle" E-Reader Tablet for ARAL-Reading Learners-Strengthening Literacy Skills Through Technology	Sec. 34 - Small Value Procurement	No	LCRQ	12-Mar-2026	16-Apr-2026	Sub-Aro No. NCR-25-08-1264	561,000.00	Market Scoping	
YFD Materials/Equipment for Learner Support Program and Activities	SGOD	Procurement of YFD Materials/Equipment for Learner Support Program and Activities	Sec. 34 - Small Value Procurement	No	LCRQ	20-Mar-2026	30-Apr-2026	Sub-Aro No. NCR-25-08-1175	51,000.00	Market Scoping	
Materials for Teen Center in the conduct of Mental Health Caravan and Visit to the Learner Support	SGOD	Procurement of Materials for Teen Center in the conduct of Mental Health Caravan and Visit to the Learner Support	Sec. 34 - Small Value Procurement	No	LCRQ	27-Apr-2026	07-May-2026	Sub-Aro No. RO-NCR-26-00635	96,100.00	Market Scoping	
Division-Led Training of Teachers on the Phase 3 Implementation of the Revised 6 & 9 Curriculum	SGOD	Lot 1- Procurement of Training Meals for the Division-Led Training of Teachers on the Phase 3 Implementation of the Revised 6 & 9 Curriculum	Sec. 34 - Small Value Procurement	No	LCRQ	02-May-2026	15-May-2026	Sub-Aro No. NCR-26-00343	1,718,400.00	Market Scoping	
Division-Led Training of Teachers on the Phase 3 Implementation of the Revised Grade 10, & Grades 9 and 10 with TLE Curriculum	SGOD	Lot 2- Procurement of Training Meals for the Division-Led Training of Teachers on the Phase 3 Implementation of the Revised Grade 10, & Grades 9 and 10 with TLE Curriculum	Sec. 34 - Small Value Procurement	No	LCRQ	02-May-2026	28-May-2026	Sub-Aro No. NCR-26-00343	1,185,600.00	Market Scoping	



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General Requirements											
Training Materials for the Division-Led Training of Teachers on the Phase 3 Implementation of the Revised 6, 9, and 10 Curriculum	SGOD	Procurement of Training Materials for the Division-Led Training of Teachers on the Phase 3 Implementation of the Revised 6, 9, and 10 Curriculum	Sec. 34 - Small Value Procurement	No	LCRQ	01-May-2026	11-May-2026	Sub-Aro No. NCR-26-00343	111,510.00	Market Scoping	
Polo Shirt and Apron for SBFP Implementers for Advocacy Campaign	SGOD	Procurement for Polo Shirt and Apron for SBFP Implementers for Advocacy Campaign	Sec. 34 - Small Value Procurement	No	LCRQ	19-May-2026	07-Jul-2026	Sub-Aro No. NCR-25-02-063	89,000.00	Market Scoping	
Supplies for SBFP Implementers for Advocacy Campaign	SGOD	Procurement of Supplies for SBFP Implementers for Advocacy Campaign	Sec. 34 - Small Value Procurement	No	LCRQ	19-May-2026	18-Jul-2026	Sub-Aro No. NCR-25-02-063	135,850.00	Market Scoping	
Refrigerator, 7cu.ft. 2 doors ref. for SBFP Implementers for Advocacy Campaign	SGOD	Procurement of Refrigerator, 7cu.ft. 2 doors ref. for SBFP Implementers for Advocacy Campaign	Sec. 34 - Small Value Procurement	No	LCRQ	19-May-2026	15-Jul-2026	Sub-Aro No. NCR-25-02-063	75,000.00	Market Scoping	
Provision of Supplies and Materials for ALS Implementers	CID	Provision of Supplies and Materials for ALS Implementers	Sec. 34 - Small Value Procurement	No	LCRQ	20-Jun-2026	09-Jul-2026	Sub-Aro No. NCR-26-01612	96,200.00	Market Scoping	

Note: Insert additional rows as necessary

Total Amount of Estimated Budget for Projects: 5,281,594.00
Total Amount of CSEs to be purchased from PS-DBM: 0.00
Total Amount of Estimated Budget: 5,281,594.00

Prepared by:

ARLENE O. ASTRERO

Signature over Printed Name

Position/Designation

Administrative Officer IV, Procurement Unit

Date:

Recommended by:
By the Authority of the Bids and Awards Committee:

ERNEST JOSEPH C. CABRERA

Signature over Printed Name

Position/Designation

Bids and Awards Committee Chairperson

Date:

Approved by:

NOEL D. BAGALINO

Signature over Printed Name

Position/Designation

Head of the Procuring Entity

Date: